

## Sample FCC Budget: - 6 Providers, 36 total children in care, 24 preschool children enrolled in ECEAP Extended Day Care

### Exhibit B: Application Budget

*Instructions: Please fill out the gold-colored cells below, as needed, to reflect your total costs to support the requested number of ECEAP slots, and the percent of each budget category that is to be funded with the ECEAP contract. The net difference, to be funded with other sources and/or in-kind goods and services, will then be indicated in the last column of the Proposed Budget. White cells are calculated and, in some cases, draw from information supplied in the Site Level Information tab. For more information about completing the Application Budget Template, please see the Instructions tab.*

#### Educational Service District XYZ

Requested Slots and Annual Hours of Instructions		Direct Service Sites	Subcontracted Sites	Total (All Sites)
Full School Day Preschool Slots Requested	# of Slots	0	0	
	Annual Hours of Instruction	0	0	-
Extended Day Preschool Slots Requested	# of Slots	24	0	
	Annual Hours of Instruction	2600	-	2,600
Part Day Preschool Slots Requested	# of Slots	0	0	0
	Annual Hours of Instruction	0	0	-
Total ECEAP Slots Requested		0	0	-

Proposed Budget	Total Costs to Support the Requested Number of Slots								Total Other Funding or In-Kind
	Contractor Office		Direct Service Sites	Subcontracted Sites		% of Budget Funded by ECEAP Contract	Proposed Budget		
	Administrative	Program	Program (All Sites)	Administrative (All Sites)	Program (All Sites)		Total Budget	ECEAP Contract Funding	
Budget Category (projected expenditures)	Educational Service District XYZ								
A. Staff Salaries, Employment Taxes, and Benefits	\$0.00	\$0.00	\$206,260.00	\$0.00	\$0.00	\$206,260.00	100%	\$206,260.00	\$0.00
B. Contracted Services, performed on behalf of or in lieu of in-house Staff	\$27,156.48	\$82,268.16	\$15,000.00	\$0.00	\$0.00	\$124,424.64	100%	\$124,424.64	\$0.00
C. Equipment, Supplies, and Materials	\$0.00	\$0.00	\$18,000.00	\$0.00	\$0.00	\$18,000.00	100%	\$18,000.00	\$0.00
D. Travel Expense, excluding Child Transportation	\$0.00	\$0.00	\$2,700.00	\$0.00	\$0.00	\$2,700.00	100%	\$2,700.00	\$0.00
E. Mortgage/Lease, Utilities, and Insurance Expense	\$0.00	\$0.00	\$18,000.00	\$0.00	\$0.00	\$18,000.00	0%	\$0.00	\$18,000.00
F. Indirect Costs	\$0.00	\$0.00	\$21,814.00	\$0.00	\$0.00	\$21,814.00	100%	\$21,814.00	\$0.00
Total	\$27,156.48	\$82,268.16	\$281,774.00	\$0.00	\$0.00	\$391,198.64	95%	\$373,198.64	\$18,000.00

#### Average Proposed Funding per Slot:

Weighted Average ECEAP Funding per Slot:	\$15,549.94
Weighted Average Total Funding Support per Slot:	\$16,299.94

Administrative Rate Calculation	Total Budget to Support the Requested Number of Slots	Total ECEAP Contract Funding
Contractor Office Administrative Expenses	\$27,156.48	\$27,156.48
Subcontractor Administrative Expenses	\$0.00	\$0.00
Indirect Costs (Contractor Office+Subcontractor)	21,814.00	\$21,814.00
Total Costs (Admin+Indirect)	\$48,970.48	\$48,970.48
Total Funding	\$391,198.64	\$373,198.64
Administrative Rate: the Rate for ECEAP Contract Funding is not to exceed 15% of the ECEAP Contract Budget	12.5%	13.1%

#### Estimated funding by ECEAP model (based on average rate):

Model	Average Rate	Funding Estimate
Full School Day Preschool	\$10,011.59	\$0.00
Extended Day Preschool	\$15,550.08	\$373,201.92
Part Day Preschool	\$7,331.00	\$0.00
Total Estimated Funding based on ECEAP Average Rate		\$373,201.92
Total Proposed Contract Funding: RFA		\$373,198.64
Difference		\$3.28

In this budget example, six FCC providers, each currently serving six children through WCCC full-day subsidized care, band together to offer Extended Day ECEAP to four children each. Therefore, the Providers are requesting 24 Extended Day ECEAP slots (and will have 12 more children remaining on WCCC full-day subsidized care).

The FCC providers are offering care 5 days a week, for 10 hours a day, 52 weeks a year. Excluding holidays, this works out to 2,600 hours of instruction per year.

Each FCC provider/Lead Teacher was formerly compensated \$49,315 in salary, taxes and benefits through WCCC full-day subsidies; now that amount is prorated for the application budget for the requested number of ECEAP slots (4 out of 6 total children per FCC provider), and an additional \$1,500 in salary enhancements was added for each FCC Lead Teacher.

Each FCC provider/Lead Teacher was formerly compensated only through WCCC full-day subsidies; this remains true for the children they serve who remain on WCCC, but that budget is not shown here, because it does not apply to the requested number of ECEAP slots.

Equipment and Supplies include \$1,000 per FCC for ECEAP Parent Involvement, and \$2,000 per FCC for ECEAP Classroom Materials.

Travel expense assumes \$450 per FCC for ECEAP-related staff travel.

In this budget example, an estimated value of \$3,000 per FCC provider is assumed to reflect the use of a portion of home square footage to provide classroom services to their ECEAP students. However, this is not an explicit expense paid for with either ECEAP or WCCC funds, and is included only to illustrate a value for facility use under the FCC model; therefore, 0% is assumed here so that no ECEAP funds are actually applied to pay for this cost.

The difference between ECEAP Funding and Total Funding is the estimated value of facilities space under Budget Category E: Mortgage/Lease, Utilities, and Insurance Expense. The cost for space is not explicitly incurred by the FCC provider, because they operate out of their residence, but the value is estimated and shown for consistency with how CCC providers complete the application budget template.

The six FCC providers contract out various roles to support and administrate their combined program, including a Family Support Worker, Coaching - Teaching Supervisor, Additional Teaching Support Staff, Coordination/Management support, and Administrative/Fiscal support. Family Support, Coaching - Supervision, and Additional Teaching Support fall under Contractor Office - Program.